

## **BUENA CITY SCHOOL BOARD**

### **REGULAR SCHOOL BOARD MEETING**

**April 25, 2019**

Board Members Present: Wayne Flint, Teresa Ellison, Lisa Kerr, John Rice and John Roberts. Also present were Dr. John Keeler, Superintendent, Sherrie Wheeler, Director of Administration and Mary Buchanan, Clerk of the School Board.

Mrs. Kerr called the meeting to order at 6:00 p.m. and thanked everyone for being at the meeting. We had the Pledge of Allegiance and a moment of silence.

#### **Agenda**

Mrs. Kerr said it was time to approve the Agenda. Dr. Keeler said that he would like to add under presentations the high school Spanish Department. They would like to propose a field trip tonight and they will be doing a presentation on that. Mrs. Kerr asked for a motion to approve the agenda. A motion was made by Mr. Flint to approve the agenda and the motion was second by Mr. Rice. All other board members present voted yes.

#### **Recognitions**

April Student of the Month - DW Holzworth has been chosen as Parry McCluer High School's Senior of the Month for April 2019. DW is the son of David Holzworth of Lexington and Jeremiah and Leigh Ann Forquer of Buena Vista. DW has been actively involved in the CTE program of Parry McCluer High School, specifically in the AP Computer Science Algorithms course and Cybersecurity courses. He receives Dual Enrollment credit for Information Literacy, Introduction to Network Concepts, Microcomputer Operating Systems, Network Attacks, Computer Crime, and Hacking. At the end of the school year, DW will participate in the graduation of Dabney S. Lancaster Community College where he will receive the Cybersecurity Career Studies certificate. DW played varsity football for 3 years. This year he received the Coaches Award and All-District Honorable Mention for Tight End and Defensive End and All-Region Honorable Mention for Defensive End. In addition to his coursework and extracurricular activities, DW holds a job at Kroger where he is a customer service representative and averages 35-40 hours per week. After high school, DW plans to attend Radford University. He is currently undecided on his career plans, but hopes for a job in the information technology field.

April Employee of the month - Dr. Keeler called Phillip Gibson to the front. Dr. Keeler said that he did not know what his name was for a long time because he called his "Speedy" just like everyone else did. He keeps this place neat. He is 84 and still doing this work. When I come down to visit he always has something to show me he has done. He treats this building like it is his. Our kids love this building. He also keeps the plant alive in the front window. Mohawk donated a lot of things to us and the plant came along with the donation. There was a stipulation that the plant had to stay alive because it had been at Mohawk for 41 years.

Science Fair Award from Dabney Lancaster College - Dr. Keeler asked Holden Kerr to come forward. He was the first place winner of this award. He did a test on how different sounds affected someone. He had people take a test and had different sounds playing while they were testing. He presented him with a certificate. Dr. Keeler said he goes to school a half a day at Dabney and takes research classes, statics and callus and then he comes back and takes his afternoon classes here. He also participates in three sports, Football, indoor track and outdoor track.

Boys' Basketball - Dr. Keller asked the Basketball staff and players to come forward. He asked Mike Cartolaro to come forward. He said that the work that he had done in the past three years has paid off. He said it was a great year and a great group of players. Our coaching staff did a great job. Dr. Keeler the players present with a certificate.

Indoor Track Team - Dr. Keeler asked the coach and track team to come forward. This is a good group of kids. He presented the members of the team present with a certificate. Mr. Polikius made comments about the team and what they had done. He wanted to thank the school for what they had done and for an indoor track.

Varsity and JV Cheerleaders - Dr. Keeler called the cheerleaders to come forward. He called their coaches to come forward. He told them that he appreciated what they did. He called the cheerleaders present forward to receive a certificate.

### **Presentations**

**Update on 2018-2019 Budget** - Dr. Keeler said that on March 29<sup>th</sup> they delivered the budget to the City Manager. They have until May to accept it. Articles that were in the newspaper state that they have granted us our level funding. I hope that stays this way. As soon as I hear something I will go ahead and issue contracts.

**Kling Elementary** - Mrs. Clark told us what the school and children were doing and how they are involving the parents. They have a family night out and parents also get to go to the class rooms to see what the kids have done or are doing.

We had guest readers. Dr. Keeler said loves to read to the children. She wanted to thank the police department for all the support that they give them. We had an appreciation lunch for them in March and all the teachers brought a covered dish. The children love to go to the nursing home. She showed us pictures or other things that they were doing. I have the best staff working with me. They are amazing. We have a French club. We have a person that comes two times a week and works with our higher level kids teaching them French. The students also worked on a musical production which was presented to the school. We also implemented a new program for children who misbehave. We don't call it in school suspension we call it In School Learning Opportunities. Paraprofessionals have been helping me with that. We had to focus on building confidence with our staff and our students. We have implemented new programs to help the children.

**Spanish Field Trip** - Dr. Keeler asked Jessica Brotherson and Daniel Kosogrof to come forward. The trip would be to Puerto Rico. It would be June 3 to June 13, 2020. This would be a great experience for the students to have. It would be sight-seeing and classes to attend. This is a Spanish speaking country. We have a tour guide with us from the moment we land to the moment we leave and we will also have our own chaperones. We have overnight security. It is a very safe place for us to stay and be. This package has been developed by the same company for years. We can set up an on line giving account that for donations that will not take any of the money for accepting the donations. All the money will go toward the trip. They will need spending money and ten to fifteen dollars a day for lunches. No extra baggage fees are covered. They provided us with the amounts to go and payment policy. We will have twenty spots available. They would love to see six to twelve students go. The board asked questions. Mr. Flint asked what were they were going to do about the kid that can't afford the trip? The fund page could help with these students. Is this for all students or just the older one? It is for the older one but younger ones could be a case by case basis. Mr. Flint suggested that they draft a guideline of what is expected of the students going. Ms. Brotherson said the sooner they start this the better. The later it gets the higher the monthly payment gets. They have the option to pay in a lump sum. They will be selling bracelets from items that are made in the country, having car washes, etc. The funding raising money for each event will be divided among the students who participated in the event. Dr. Keeler asked if the board was ready to vote on the trip. Mr. Flint made a motion that we table this vote until next month.

### **Public Comments**

Mrs. Kerr read the guidelines for public comments. There were no comments.

### **Consent Agenda**

Mrs. Kerr asked for approval of the consent agenda. Mr. Flint moved that we approved the consent agenda that includes the minutes and payment of the bills. The motion was second by Mr. Rice. All other board members present voted yes.

### **Action Items**

**VSBA Policy Updates** - Ms. Cobb said that we had quite a few policies that we need to update or change. They were:

- AE School Division Goals and Objectives - Policy updated.
- AF Comprehensive Plan - Policy updated.
- AFA Evaluation of School Board Operational Procedures - Policy updated.
- BCEA Disciplinary Committee - (Optional) Policy updated.
- BDDG Minutes - Policy updated to reflect content of Legal References.
- Cross References and Legal References updated.
- BG Board-Staff Communications (also GBD) Policy and Legal References updated.

- BHD School Board Member Compensation and Benefits - Policy and Legal References updated.
- BHE School Board Member Liability Insurance - Policy updated.
- CBA Qualifications and Duties for the Superintendent - Policy updated. Legal References updated based on amendments to Board of Education regulations that became effective in August, 2018.
- DGC School Activity Funds - Policy and Legal References updated.
- DJB School Activity Funds - Policy updated to reflect Legal Reference.
- DLB Salary Deductions - Policy updated.
- DM Cash in School Buildings - Legal References updated.
- DO Noon-Locally Funded Programs - Policy updated.
- EBCD School Closings - Policy updated.
- ECA Inventory and Reporting of Loss or Damage - Policy updated.
- ECAB Vandalism - Policy and Legal References updated.
- EDC Authorized use of School-Owned Facilities and Materials - Title of Policy, Policy and Legal References updated. Note: This policy requires the superintendent to develop regulations.
- EF Food Service Management - Legal References and Cross References updated.
- EFD Food Sanitation Program - Cross References added.
- EI Insurance Management - Legal References updated.
- ET Educational Technology Foundations and Public School (Optional) Foundations Policy, Legal References and Cross References updated.
- FEA Educational Facilities Specifications -Policy and Legal References updated. GAA Staff Time Schedules - Policy and Legal References updated to reflect amendments to Board of Education regulations that became effective January 11, 2018.
- GAB/IIBEA Acceptable Computer System Use Policy updated.
- GAB-E1/IIBEA-E2 Acceptable Computer System Use Agreement - Exhibit updated.
- GAB-R/IIBEA-R Acceptable Computer System Use - Regulation updated.
- GBC Opt.1 Staff Compensation Procedures - (Optional) Legal Reference and Cross Reference updated.
- GBC Opt.2 Staff Compensation Procedures - (Optional) Policy, Legal Reference and Cross References updated.
- GBD Board-Staff Communications - (also BG) Policy and Legal References updated.
- GBI Staff Gifts and Solicitation - Policy and Cross References Updated.GBLA Third-Party Complaints Against Employees - Policy and Cross References updated.

- GCBEA Leave Without Pay - Cross References updated.
- IAA Notification of Learning Objectives - Policy and Cross References updated.
- IB Academic Freedom - Policy updated.
- IGAE/IGAF Health Education/Physical Education - Policy updated to reflect amendments to Va. Cod 22.1-253.13:1 by HB 357 from the 2016 General Assembly which became effective in 2018. Legal References updated.
- IGAI Character Education - Cross Reference updated.
- IGAK Alternatives to Animal Dissection - Policy updated.
- IIA Instructional Materials -Policy and Legal References updated. Note: this policy requires the superintendent to create guidelines and procedures.
- IIAB Supplementary Materials Selection and Adoption - Legal References updated.
- IIBEA/GAB Acceptable Computer System Use - Policy Updated.
- IIBEA-E Sample Letter to Parents: Acceptable Computer System – Use Exhibit updated.
- IIBEA-R/GAB-R Acceptable Computer System Use - Regulation updated.
- IIBEA-E2/GAB-E1 Acceptable Computer System Use Agreement - VSBA Exhibit updated.
- IKF The Virginia Assessment Program and Graduation Requirements - Legal References updated.
- IKFA Locally Awarded Verified Credits - Policy and Legal Reference updated to reflect adoption of revised BOE Guidelines for Standard Diploma Credit, Accommodations for Students with Disabilities in September 2018.
- IKH Retaking SOL Assessments - Policy and Legal References updated.
- JECB Admission of Nonpublic School Students for Part-Time - (Option 1) Enrollment Policy and legal References updated. JECB Admission of Nonpublic School Students for Part-Time (Option 2) Enrollment Policy and Legal References updated.
- JHCA Physical Examinations of Students - Policy updated.
- JHCCA Blood Borne Contagious of Infectious Diseases - Policy and Cross References updated. Note: this policy requires the superintendent to develop regulations.
- A-E Guidelines for School Attendance for Students with Human Immunodeficiency Virus Guidelines updated.
- JL Fundraising and Solicitation - Policy and Cross References updated.
- KBA Requests for Public Records - Policy and Cross References updated.
- KBA-F1 Request for Public Records - Form updated to reflect recent opinion of the FOIA Council.

- KBA-R Requests for Public Records - Title and Cross References updated. Policy updated to reflect recent opinions of the FOIA.
- KGA Sales and Solicitations in Schools - Policy and Cross References updated.

Ms. Cobb read thru the policies. All of the policy changes will be on our website in a couple of weeks. Mr. Flint made a motion to table the approval so the board members have a chance to review and ask questions or address concerns. Mr. Rice second the motion. All other members present voted yes.

**Title VI-B Grant** - Mrs. Gibson gave us the detail of the grant. The Grant is for \$233,086.00. It will be used primarily for personnel salaries but it can be used for other things. Ms. Ellison made a motion for the approval of the Title VI-B Grant and Mr. Flint second the grant. All other members present voted yes.

**Preschool 619 Grant** – Mrs. Gibson said the Preschool 619 Grant is a smaller grant and it is for \$10,860.00 and it pays a portion of salary benefits for a paraprofessional in an early childhood special education classroom. Ms. Ellison made a motion for the approval of the Title VI-B Grant for the coming year and Mr. Flint second the motion. All other members present voted yes.

**Approval of Rockbridge Area Special Education Advisory Board** - Mrs. Gibson said that different agencies and parents were involved with the board. Special Education Directors from each school division sit on the board. The list provided to the board needs to be approved. Ms. Ellison made a motion to approve the Advisory Board and Mr. Flint second the motion. All other members present voted yes.

**Approval Summer School Dates and Activities** - Dr. Keeler said a sheet was provided in your packet. This about the same as we had last year. With the summer activities we are just are about going to school year round. Mr. Flint made a motion to approve the summer school dates. The motion was second by Mr. Rice.

**Perkins Grant** - Mr. Mike Gibson said that the grant was for \$18,393.00. The students involved with this grant all made scores in the mid to high 90's on their testing. This is used for equipment and updating labs. Mrs. Baker asked for a motion for the Perkins grant. Mr. Rice made a motion to approve and the motion was second by Mr. Flint. All other members present voted yes.

### **Information Items**

**Policy Committee** –Ms. Cobb she would have an update in May and would be bringing these polices to you again.

**Finance** - Mr. Flint said the committee met Tuesday and reviewed all the bills and at this time we are 75% into the budget and we have spent 67% of the budget.

**Student Representatives** - Mr. Chapman gave us an update on sports and the accomplishments of the band. In Arts we attend the Spring Concert given by the band and Chorus. Virginia

Department of Transportation on the effect of driving safe on the road. Ms. Doxey said everyone has been studying for SOL's. We have had SOL prep. Dr. Keeler said that these two students have been the best that we have had.

Ms. Ellison thought that Mr. Kerr gave a great presentation of his project. VSBA had a lot going on. We had a Hot Topic Conference on Monday and that one had discussion on school divisions with safety issues. The role of a counselor has changed. I am on the task force for planning. We had people come and talk to us about safety. They talked about worms destroying your system. Another meeting on workforce readiness. We had a Valley form in Bath County. Mr. Gibson brought up some things that we discussed.

**School Board Reports** - None of the board members had any reports.

**Superintendent's Report** - Dr. Keeler said his report was in your packet. He went over the Report. May is a very busy month. Our Administrative Retreat is June 5<sup>th</sup> and June 6<sup>th</sup>. One day our school attorney will speak on one of those days. VSBA has a show case for success and you can enter three things. All three of our things made it. They were the Cyber Security course at the high school taught by Tamara Lipscomb, Digital Literacy and Computer Science for All that Donna worked so hard on and Blue Hole Café at the Middle School that Debbie Gilbert has worked so hard with. Ms. Ellison said that all of these should submit their work to the VSBA Conference in Williamsburg. At the Valley Spring Forum our 1<sup>st</sup> grader, Faith Ferguson did a painting of a bumble bee titled "Bee Happy". She won 3<sup>rd</sup> place. We have several students win with their art work.

**Instruction Report** – Ms. Wheeler said that we will have SOL testing next week and each school has made plans to serve breakfast. We have sent out several grants and are working on more. We are also working on our Workforce Readiness Program. We are also working on student and staff handbooks.

**Special Education and Nurses Report** - Mrs. Gibson had nothing else to add report and the nurse report as included in their packet.

**Transportation / Maintenance Report** - Dr. Keeler said that this was a very busy time of the year. We have had several heavy rains and the only leak was at the School Board Office.

**Maintenance Report** - This has been a busy year for repairs. I talked with Jimmy today and Southern Air has increased their rate per hour up to \$90.00. I asked Jimmy to check on a local vendor. He did and that person was \$180 per hour.

**MR. FLINT MOVED THAT WE GO INTO CLOSED SESSION FOR THE CONSIDERATION OF PERSONNEL MATTERS AS IT RELATES TO APPOINTMENTS, RESIGNATIONS AND RETIREMENTS ACCORDING TO {STATE LAW § 2.2-3711 (A) (1)} AND FOR PERSONNEL PERFORMANCE ACCORDING TO {STATE LAW § 2.2-3711 (A) (1)} AND FOR THE DISCUSSION OF A STUDENT MATTER {STATE LAW § 2.2-3711 (A) (2)} AND DISCUSS THE ACQUISITION AND DISPOSITION OF REAL PROPERTY ACCORDING TO {STATE LAW § 2.2-3711 (A) (3)}. THE MOTION WAS SECONDED BY MR. RICE.**

Flint made a motion to come out of executive session and the motion was seconded by Ms. Ellison. Mrs. Buchanan read the Certification and the board was polled:

Mr. Roberts	Yes
Ms. Ellison	Yes
Mr. Flint	Yes
Ms. Kerr	Yes
Mr. Rice	Yes

Ms. Ellison made a motion that we approve Roxanne Higgins as a substitute for Buena Vista City Public School pending a satisfactory background check. The motion was seconded by Mr. Flint. All other board members present voted yes except Mr. Rice who abstained.

Mr. Flint made a motion to adjourn and motion was seconded by Mrs. Ellison. All other members present voted yes.

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Brooke Baker, Chairman

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Mary Buchanan  
Clerk of School Board