

**BUENA VISTA CITY PUBLIC SCHOOL BOARD  
BUENA VISTA, VIRGINIA  
MINUTES REGULAR MEETING  
6:00 P.M.  
December 8, 2022**

**W. P. Ramsey Education Center**

**ATTENDANCE: School Board Members** – Present: Teresa Ellison, Wayne Flint, John Rice, Mac Felts, Lisa Kerr, John Roberts and Roy Mohler. Also attending were Dr. Tony Francis, Gennifer Miller, Sherrie Wheeler, David Lawhorne, Aniyah McCoy and Sandra Mohler.

Meeting was called to order at 6:00 pm. Pledge of Allegiance and a Moment of Silence were observed.

Wayne Flint made the Motion to approve the Agenda. It was seconded by Lisa Kerr and passed by a 7-0 vote.

**Recognitions**

**November, 2022 Senior of the Month** – Isaac Griffin

**December, 2022 Senior of the Month** – Anna Claytor

**November, 2022 Employee of the Month**-John Armstrong

**December, 2022 Employee of the Month**-Danny Cole

**Presentations**

**Emergency Operations Plan** – Is a resource provided by Virginia Department of Criminal Justice and VDOE and in collaboration with Lexington City and Rockbridge County Schools. County wide standard response protocol for 911 and Swat Team. Will hold Monthly drills. Emergency Preparedness Plan will be developed by each school building's Threat Assessment Team. Provide "Go Kits" for each classroom office and special education departments. Will have information on each student, phone numbers, medications, disabilities that may be needed. List of incidents and how to handle the situation will be included. Everyone is responsible for a section of the plan. Each school will have at least 2 people trained in "Stop the Bleed". Includes a First Aid Guide for Emergencies. It lists every possible emergency and tells you everything you need to do step by step. There is an Emergency Preparedness Plan and a Reunification Plan. Everyone will be trained on Threat Assessment preparedness. Be creative with fire drills, explore different ways to exit the building. Panic button feature will be installed on a computer in the main office at each school beginning in January. Down the road, one will be installed on teacher's laptops. Ties into the 911 system and school messenger. Make sure every door is locked.

**MOU-Sheriff's Office** – New SRO at the High School is Morgan Henderson. SRO and SSO have different responsibilities. This SRO position is funded by a grant through the Sheriff's Department and will be under the guidance of the Sheriff's Department. SSO must abide by School Board policies, schools will determine their duties. The MOU will be posted on the website for 30 days. Board will vote on the MOU at the next Board meeting.

**Re-opening Plan** – VDOE requires us to update our reopening plan every 6 months and post it to our website. Last update was on August 25, 2022. New changes include the following:

- 1) If a student or staff member returns to school after a positive COVID test after day 5, they must wear a mask from day 6-10.
- 2) We are continuing to clean, fogging and changing air filters.
- 3) Age requirement for the vaccine is now 6 months.
- 4) If you have been exposed to COVID and are without symptoms, no need to quarantine.

**CIP Update** - Last update was on August 25, 2022. Changes to plan are as follows:

- 1) Kling – repair instead of replace the mobile classroom. Open for quotes.
- 2) Enderly – ADA Compliant – lifts will be installed by January at a cost of \$75,000. Replace and add fencing to the perimeter at a cost of \$200,000. Storage building has been installed.
- 3) PMMS – Gates installed – waiting for motor for 23<sup>rd</sup> street gate.
- 4) PMHS – Boiler repair completed at a cost of \$13,055.
- 5) Upgrading the camera system at the High Schools. Will be installed during Winter Break. Great System.

**Esser III** – 1) 21-22 funds were spent on salaries and benefits, Virtual Virginia, Frontline absent online system, after school programs and Chromebook. 2) 22-23 funds are being spent on salaries and benefits, Virtual Virginia Classes, Frontline HR, laptops, transportation for Best Program and summer school salaries and benefits. 3) 23-24 will fund salaries and benefits for 9 positions, summer school salaries and benefits. We will have around \$600,000 left after the current school year. Has to be spent by September 30, 2024. Esser III spending plan will be posted on our website for 30 days for public comments. We have spent 80% on learning loss, which is more than the 20% the VDOE required.

**Welcome of Visitors** – no comments.

#### **Consent Agenda**

Wayne Flint made the motion to approve the consent agenda that includes Minutes from the 10-26-2022 Regular Board Meeting, September vendor payments and payroll. It was seconded by Mac Felts and passed by a 7-0 vote.

#### **Actions Items**

**SSO Grant** – Mac Felts made the Motion to approve the SSO Grant. It was seconded by John Rice and passed by a 7-0 vote.

**VSBA October 2022 Policy Updates** – Wayne Flint made the Motion to approve the October, 2022 VSBA Policy Updates. It was seconded by Roy Mohler and passed by a 7-0 vote.

**Reorganization/Retreat Meeting** - Mac Felts made the Motion to schedule the meeting on January 14, 2022 from 9 to noon at the Ramsey Center. It was seconded by John Rice and passed by a 7-0 vote.

**Re-opening Plan** – Mac Felts made the Motion to approve the Re-opening Plan. It was seconded by Lisa Kerr and passed by a 7-0 vote.

## **Informational Items**

**Policy Committee Report** – No updates

**Finance Committee Report** – Finance Committee met Tuesday, to approve bills and payroll. We are 33% through the budget year and we have only spent 23% of our budget.

**Additional School Board Reports** – no additional reports at this time.

**Student Representative Report** – 15 students were inducted into the National Honor Society. CTE class designed rockets. Food Drive is underway. College visits were available. Seniors ordered graduation supplies. We have a new SRO. All winter sports are underway and off to a great start. There is a band concert tonight. Drama will perform Sister Act.

**Superintendent's Report** - Bonus - We have a few employees who are long term subs or have subbed more than 10 days. We did not provide them with a bonus. Mrs. Mohler brought this to my attention and worked out the finances. Provide these employees with a \$300 bonus.

Budget goals – You have a copy of the budget survey results. Budget committee reviewed the survey results and put together some priorities. I would like to meet with Board Members in groups of two to discuss the budget sometime in January. Budget goals are as follows: 1) provide cost of living adjustment of 5% or higher, 2) hire additional staff, 3) complete the pay bands for teachers, 4) develop a retention bonus plan for staff, 5) increase instructional funding to schools by 10%, 6) add funding for a second nurse.

**Instructional Report** – Wifi has been installed on 9 buses. The bus lot is up for bids for internet. Bus lot will be attached to the main servers. Frontline Central for HR and contract capability. Title 3, 5 and 1 will have VDOE monitoring in January. Community school grant will be submitted later this week. Like to add a community resource staff person who can help resource mapping. Looking to apply for a Century 21 grant for the after school activities for High School Students. Use the grant to start an e-sport program. Will amend the learning loss grant to add an ITRT staff member for Technology. It was approved and we will start advising for this position.

**Special Education/Nurse Report** – You have a copy of the Special Education report. Does anyone have any questions on that? Virginia Inclusive Schools Planning Guide – report for the Special Education Program, study looking at inclusive classrooms and practices. Looked at what is working and look at areas we need to improve on. Plan includes 10 sections – vision and vocabulary, accountability standards, instruction, staffing, effective use of resources, collaboration among educators, specialized support, social inclusion, family and community engagement and sustaining inclusive success. This will help provide a stronger use of services for students. Provide more behavioral support for students and staff. Evaluate students' needs and provide means to help meet student's needs. IEP should be based on student needs no matter the cost to provide those services. Provide more targeted instructional support to students. Provide more professional development for Paraprofessional. All instructors share the responsibility.

**Transportation/Maintenance Report/HR Reports** –

**Nutrition Department** - Using their carryover funds to purchase new equipment. Looking to apply for an equipment grant to purchase more equipment.

**Maintenance Report** – Getting quotes for projects on the CIP list.

**Transportation Report** – We have one employee who is training with Mr. Kerr to drive the school bus. This is needed so she can get her CDL license. This will help provide an additional person who can drive the school bus.

The Home Town Hero Breakfast has been canceled.

**HR report** – We have added 5 new substitutes, we now have 11 subs. I have signed up for 3 recruitment fairs – Liberty, Radford and Bridgewater.

Blues Foundation is planning to have a fundraiser celebrating the 100-year anniversary of BVCPS.

Trying to get a local artist to do a limited print celebrating the different phases of BVCPS through the years.

Wayne Flint made the motion to go into Closed Session for the consideration and discussion of personnel matters as it relates to performance, appointments, new hires, resignations and retirements according to {State Law § 2.2-3711 (A) (1)} and for the consideration and discussion of acquisition and disposition of real property according to {State Law §2.2-3711 (A) (3)}. It was seconded by Mac Felts and passed by 7-0 vote.

Motion was made by Wayne Flint to adjourn Closed Session. It was seconded by Mac Felts and passed by a 7-0 vote.

Certification was read and the Board was polled.

Mr. Felts – yes

Mr. Roberts – yes

Mrs. Kerr – yes

Mr. Flint - yes

Mr. Rice – yes

Mr. Mohler - yes

Ms. Ellison – yes

Mac Felts made the motion to approve Erica Biasailon as a Swim Coach for the school year 2022-2023. It was second by Lisa Kerr and passed by a 7-0 vote.

Mac Felts made the motion that we approve Amanda McCaleb and Amber Carter as Nutrition workers effective December 9, 2022 subject to a successful background check. It was seconded by John Rice and passed by a 7-0 vote.

Lisa Kerr made the motion to hire Abby Sorrels as a Substitute Teacher effective December 9, 2022 for the Buena Vista City Schools pending satisfactory background check. It was seconded by Mac Felts and passed by a 7-0 vote.

Lisa Kerr made the motion that we approve Barbara Crail for a volunteer for the Best After School Program effective December 9, 2022 pending a satisfactory background check. It was seconded by Wayne Flint and passed by a 7-0 vote.

Lisa Kerr made the motion that we hire Ashley Burnett-Davis as Assistant to the Superintendent effective January 3, 2023 pending satisfactory background check. It was seconded by Mac Felts and passed by a 7-0 vote.

Lisa Kerr made the motion that we hire Krista Carter as a Paraprofessional effective January 3, 2023, pending a satisfactory background check. It was seconded by Wayne Flint and passed by a 7-0 vote.

Lisa Kerr made the motion to accept the resignation from Pam Conley as Co-Nutrition Supervisor effective December 16, 2022. She will remain as the Nutrition Manager at Enderly. It was seconded by Mac Felts and passed by a 7-0 vote.

Lisa Kerr made the motion that we approve the appointment of Jennifer Layne as a Bus Driver pending passing her Practical Driving Test. It was seconded by John Rice and passed by a 7-0 vote.

Mac Felts made the motion to approve the \$300 bonus for Long term subs and subs who have worked a minimum of 10 days. It was seconded by Wayne Flint and passed by a 7-0 vote.

Mac Felts made the motion to approve the sale of one acre of land adjoining Enderly School to Danny Cole at a cost of \$10,000. It was seconded by John Rice and passed by a 7-0 vote.

Lisa Kerr made the motion to adjourn the meeting effective 7:23 pm. It was seconded by Mac Felts and passed by a 7-0 vote.

Teresa R. Ellison

Teresa Ellison, Chairman

02-01-2023

Date

Sandra Mohler

Sandra Mohler, Clerk

2/1/2023

Date