

Acceptable Computer System Use Agreement Employees

As an employee of Buena Vista City Public Schools, I understand that acceptable use of computer systems is for the educational or instructional mission or administrative function of the Division. The Division's computer system is not a public forum.

Incidental and occasional personal use of BVCPS's computer equipment, computer network, Internet access and electronic communication systems is permitted provided such use does not:

- a. interfere with the user's performance of his/her duties;
- b. violate any federal, state, or local laws or regulations regarding the use of computer systems within a public school;
- c. violate any laws regarding copyright or obscenity.

I understand that unacceptable uses of the computer systems include:

- sharing network passwords or allowing a student to access the network through my log-in information
- sending, receiving, viewing, or downloading materials in violation of any federal, state, or local laws including copyright laws.
- sending, receiving, viewing, or downloading obscene material.
- using the computer system for any illegal activity including violation of copyright law or other contracts
- disclosing confidential student or employee information
- using the computer system for private financial or commercial gain
- using the computer system for political purposes
- vandalizing the computer system, including data, by any means including the creation or distribution of viruses or worms
- using the computer system while access privileges are suspended or revoked

I agree to the acceptable use of the schools' computers and other technology as stated in this agreement which is based on the Buena Vista City Public Schools' School Board Policy IIBEA/GAB, Acceptable Computer System Use. I will accept responsibility and the consequences for not following the Acceptable Use Policy.

Employee Name (please print)

School

Employee Signature

Date

Buena Vista City Public Schools

June 2010