

**BUENA VISTA CITY PUBLIC SCHOOL BOARD**  
**BUENA VISTA, VIRGINIA**  
**Minutes**  
**December 5, 2023**

**W. P. Ramsey Education Center**

**ATTENDANCE: School Board Members** – Present: Teresa Ellison, Roy Mohler, Wayne Flint, John Roberts (6:30 pm), Mac Felts and Lisa Kerr. Absent: John Rice – illness. Also present - Dr. Tony Francis, Dr. Gennifer Miller, Sydney Mahaffey, Addisen Roberts and Sandra Mohler.

Meeting was called to order at 6:00 pm. Pledge of Allegiance and a Moment of Silence were observed.

**Approval of the Agenda**

Wayne Flint made the motion to approve the agenda. It was seconded by Mac Felts and passed with a 6-0 vote.

**RECOGNITIONS**

November Senior of the Month – Savannah Lewis  
December Senior of the Month – Sydney Mahaffey  
November Employee of the Month – Angie Patterson  
December Employee of the Month – Harry Shaffer

Cross Country Team – State Champions. Coach Poluikis introduce the members of the team. Caden Mason, Sam Carpenter, Josh Cooper, Kovyk Chandler and Kebryl Chandler

Lisa Kerr Certificate of Recognition from VSBA.

Mac Felts was honored with a plaque for his years of service with the Buena Vista City School Board. Served from July 2020 to December 31, 2023.

**Presentations:**

**Grant Summary** – Denise Fitzgerald gave the Board an update on all the open Grants. Esser III grants will end 9-30-2024. New grants include Stronger Connections – Title IV Part A and State Security Grant. Applications are submitted each year for these grants: Title 1, II, IV Part A, Century B-21 After School Program and Title V

**Esser III Update** – Esser III funding will end 9-30-2024. This grant is used to fund a total of 8 positions and used to purchase cleaning supplies for 2023-2024 FY. Grant details will be posted on the website for public comment for 30 days.

**FY 2024 Revised Budget** – We receive additional funding from the State starting 1/1/2024. Changes in the budget includes the following: All in Virginia - \$515,760, 2% increase in salaries and benefits - \$125,176.06, Stronger Connections Title IV Part A Security grant - \$339,917.86 and School Security grant from the State - \$149,762. Copy of the revised budget is in your packet.

**Lab School** – Partnership with Mountain Gateway to take advantage of the new Lab School Mountain Gateway will sponsor. It will be geared to IT and Cyber Security. The Chair needs to send a letter of support to Mountain Gateway. It's a 2-year program in which students can earn a certificate. They can then join the workforce.

**Reorganizational Meeting** – Dr. Francis present the Board with a few suggested dates for the reorganizational meeting. January 11<sup>th</sup>, January 13, or January 16. There are no girls or boys' basketball games on January 11<sup>th</sup>.

**BVCPD MOU Update** – The MOU was updated because of the new Police Chief. Our attorney reviewed the MOU and made some changes. The MOU will be posted on the website for 30 days for public comment. The Board will vote on it after the 30 days.

**Welcome of Visitors** – no comments.

### **Consent Agenda**

Wayne Flint made the motion to approve the Consent Agenda that included Minutes from the October 26, 2023 Regular School Board Meeting, vendor and payroll bills. It was seconded by Mac Felts and passed with a 6-0 vote.

### **Action Items**

- A. January 1, 2024 Pay Bands and FY 2024 Budget Adjustments – Wayne Flint made the motion to approve the new pay bands and the budget adjustments. It was seconded by Lisa Kerr passed with a 6-0 vote.
- B. Lab School Support – Wayne Flint made the motion to approve submitting a letter supporting Mountain Gateway applying for a lab school. It was seconded by Lisa Kerr and passed with a 6-0 vote.
- C. Reorganizational Meeting – Mac Felts made the motion to schedule the reorganizational meeting on January 11, 2024 at 6:00 at the Ramsey Center. It was seconded by Wayne Flint and passed with a 6-0 vote.

### **Informational Items**

- A. Policy Committee Report – no policy updates
- B. Finance Committee Report – Committee met Tuesday and reviewed the payment of the bills. We are 33% through the school year and we have spent 26% of the budget.
- C. Additional School Board Reports – Wayne Flint – we might want to review the dates for School Board meetings because of boys' and girls' basketball games. This can be done during the reorganizational meeting.
- D. Student Representative Report – Sydney Mahaffey and Addisen Roberts presented presentation of all the news and events happening at the High School.
- E. Superintendent Report – Strategic Plan Update – Dr. Miller will provide updates to our Strategic Plan at January's meeting.  
VSBA Training opportunities – Remind you that VSBA offers and wide range of training for

School Board members. Encourage members to look into signing up for a few. Trying to getting VSBA to come to BV to hold some training sessions.

Calendar Update – Missed 4 days due to fire and air quality. But we are good as we still have 13 Days built into the calendar. We are going to clean out the Ramsey Center. Make some changes and make better use of the building.

- F. Instruction Report - Each Board member received a list of December events. PMMS made the US News 2024 Best Middle Schools list. The following student were winners in the Writing Contest: Ayla Carmer, Braylee Andrew Pace, Peter Cooper, Charlee Hostetter, Rosemary Pace, Vivienne Hirt, Aiyhana Colazo, Rachel Lawhorne, Tylee Wade, Henry Hirt and Jordan Tomlin. Have the results from the Grading Scale survey, 94.2% of parents voted in favor of the 10-point grading scale. Will have a proposal for the January meeting. Contracts will be done electronically.
- G. Special Education/Nurse Report – working on the Federal monitoring audit coming in April, 2024. Nurse Report is included in the board packet.
- H. Nutrition/Transportation/Maintenance/HR Reports – Nutrition is offering 2 chance breakfast, where students get breakfast that they can take to the classroom. Had an increase of 50% more students taking advantage of the 2<sup>nd</sup> chance breakfast.  
Transportation: We placed an order for a shuttle bus funded by the unfinished learning grant.  
Maintenance: Will start cleaning and getting rid of stuff we don't need at the Ramsey Center.

Wayne Flint made the motion to go into Closed Session for the consideration and discussion of personnel matters as it relates to performance, appointments, new hires, retirements and resignation according to {State Law § 2.2-3711 (A) (10)}. It was seconded by Mac Felts and passed with a 6-0 vote.

Mac Felts made the motion to adjourn Closed Session. It was seconded by Wayne Flint and passed with a 6-0 vote.

The Certification was read and the Board was polled:

Mrs. Kerr - yes

Mr. Felts – yes

Mr. Roberts – yes

Mr. Flint – yes

Mr. Mohler-yes

Ms. Ellison – yes

Lisa Kerr made the motion to hire Angela Wenk and Emma Ferguson as Teachers in Buena Vista City Public Schools effective December 2023 pending a satisfactory background check. It was seconded by Mac Felts and passed with a 6-0 vote.

Lisa Kerr made the motion to hire Sage Marcum, Melissa Stevenson and Carol Stewart as employees in Buena Vista City Public Schools. Background checks have already been received. It was seconded by Wayne Flint and passed with a 6-0 vote.

Lisa Kerr made the motion to hire Krailyn Guymn as the Elementary Attendance Officer effective January 3, 2023 pending a satisfactory background check. It was seconded by Mac Felts and passed with a 6-0 vote.

Mac Felts made the motion to accept the resignation of Christian Larsen, effective November 24, 2023. It was seconded by Lisa Kerr and passed with a 6-0 vote.

Mac Felts made the motion to accept the Retirements of Robert Williams, Michael Gibson and Sue Way as teachers in Buena Vista City Public Schools effective June 30, 2023. It was seconded by Lisa Kerr and passed with a 6-0 vote.

Mac Felts made the motion to accept the resignation of Ricky Armstrong effective April 30, 2024. It was seconded by Lisa Kerr and pass with a 6-0 vote.

Mac Felts made the motion to adjourn the meeting at 7:40 pm. It was seconded by Lisa Kerr and passed with a 6-0 vote.

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Teresa Ellison, Chairman

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Date

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Sandra Mohler, Clerk

\_\_\_\_\_  
Date